Jamielaine Reyes

Engineer | Web Developer | SEO Specialist | Virtual Assistant

Dynamic civil engineer embarking on a transformative journey into Web Development, SEO, and Virtual Assistance. Proficient in HTML, CSS, JavaScript, and driven by a fervent desire to adapt, learn, and excel in diverse digital domains. Eager to leverage my analytical mindset, project management skills, and technical acumen to deliver exceptional web solutions, enhance SEO performance, and provide efficient virtual support, while contributing to the ongoing success of forward-thinking teams.

engr.jamielaine@gmail.com

+639763833878

Quezon City, Philippines

github.com/jealaine0128

linkedin.com/in/jamielainereyes

codecraftsbyjamie.com

AREAS OF EXPERTISE

Project Management	● ● ● ● ●	Lead Generation	● ● ● ● ●
Problem Solving & Analytical Skills	● ● ● ● ●	Interpersonal Communication Skills	● ● ● ● ●
Web Design	● ● ● ● ●	Social Media Marketing	● ● ● ● ●
Supervision & Leadership	● ● ● ● ●	Content Optimization	● ● ● ● ●
Negotiation Skills	● ● ● ● ●	Strategic Planning & Execution	● ● ● ● ●

TECHNICAL SKILLS

Basic Apps/Software   MS Office, Adobe Photoshop, Adobe Premierpro, Adobe Illustrator, Figma, Canva, Capcut, Wordpress, Git, Postman Slack, Trello, Calendly, Zoom

Languages   HTML, CSS, Javascript, Ruby, SQL, PHP, TypeScript, C++, Matlab

Databases   MySQL, PostgreSQL, SQlite

Frameworks   Bootstrap, Tailwind, ReactJS, NextJS, NodeJS, Ruby on Rails

WORK EXPERIENCE

Quantity Surveyor Engineer
Asuki Development & Construction Management Inc.
Feb 2018 – November 2022

- Managed procurement processes, soliciting bids from suppliers and subcontractors, evaluating proposals, and negotiating favorable terms to optimize project cost efficiency.
- Led cost estimation and budgeting for 8 construction projects, accurately forecasting project expenses and contributing to successful project completion within budget constraints.
- Oversaw contract administration, ensuring adherence to terms and conditions, tracking change orders, and resolving disputes, contributing to seamless project execution.

EDUCATION

Software Engineering/Full-Stack Web Development Course
Avion School
Feb 2023 – September 2023 (Expected)

Bachelor of Science in Civil Engineering
Technological Institute of the Philippines
2012 – 2017

CERTIFICATES & COURSES

Search Engine Optimization Course

Wordpress Training for SEO, Backup & Restore and Security Plugin – Online Course

PERSONAL PROJECTS

Task Master/ Journal Application | Github Link
- Created a simple user friendly journal application using NextJS as Front-end and Ruby on Rails as Back-end
- Implemented features such as login/sign-up, creating task and category, and task monitoring tracker

Banking-Budget Application | Github Link
- Created a simple user banking application using ReactJS as Front-end
- Implemented features such as login/sign-up, deposit/withdraw funds, send and receive money, budget/expenses tracker with CRUD functionality, and real-time balance updates

Momentum Application | Github Link
- Created a momentum app inspired by the momentum extension for Google Chrome – build using HTML, CSS, and Vanilla JS.
- Added a todo list features with CRUD operations integrated
- Added weather and quotes sections with API integration

WinRobot E-commerce Website| Github Link
- Created a simple user friendly e-commerce website with product landing page and product catalogs
- Built using HTML, CSS and Vanilla JS

LANGUAGES

English ■ ■ ■ ■ ■

Tagalog ■ ■ ■ ■ ■

INTERESTS

Artificial Intelligence   Cryptocurrency & Stocks   Travelling